

**HERITAGE LAKE PARK  
COMMUNITY DEVELOPMENT  
DISTRICT**

**DECEMBER 7, 2020**

**AGENDA PACKAGE**

## **Heritage Lake Park Community Development District**

### **Inframark Infrastructure Management Services**

210 North University Drive, Suite 702 • Coral Springs, Florida 33071

Telephone: (954) 603-0033 • Fax: (954) 345-1292

November 30, 2020

Board of Supervisors

Heritage Lake Park

Community Development District

Dear Board Members:

The regular meeting of the Board of Supervisors of the Heritage Lake Park Community Development District will be held **Monday, December 7, 2020 at 10:00 a.m. at the Heritage Lake Park Clubhouse, 25635 Heritage Lake Boulevard, Punta Gorda, Florida.** Following is the advance agenda for the meeting:

- 1. Roll Call**
- 2. Pledge of Allegiance**
- 3. Approval of Agenda**
- 4. Audience Comments on Agenda Items**
- 5. Organizational Matters**
  - A. Oath of Office – Elected Supervisors (Seat 4, D. Carville; Seat 5, P. Eberhardt)
  - B. Resolution 2021-1 Designating Officers
- 6. Approval of Consent Agenda**
  - A. Approval of the Minutes from the November 2, 2020 Meeting
  - B. Acceptance of the Financial Statements
  - C. Motion to Assign Fund Balance
  - D. Ratification of Agreements Per Spending Resolution 2017-03
- 7. Engineer's Report**
- 8. Old Business**
- 9. New Business**
  - A. Pool Repairs Discussion
  - B. Down to Earth Proposals
    - i. Estimate 30112-Mailbox Kiosk Renovations
    - ii. Estimate 30114 Royal Tern Cocoplum Hedge
    - iii. Estimate 30117 Irrigation Pumps Cocoplum Buffer
- 10. Manager's Report**
  - A. Landscape/Irrigation Update
  - B. Field Management Report
  - C. Update on Follow-Up Actions
    - i. Solitude Service Report
- 11. Attorney's Report**
  - A. Rehab Center Agreement Update
  - B. Foreclosed Parcels Update
  - C. ARC Discussion
- 12. Supervisors' Reports, Requests and Comments**
- 13. Chairman's Comment**
- 14. Audience Comments**
- 15. Adjournment**

Heritage Lake Park CDD  
November 30, 2020  
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Supporting documents for agenda items are enclosed or will be distributed at the meeting.  
The balance of the agenda is routine in nature, and staff will present their reports at the meeting. If you have any questions, please contact me.

Sincerely,  
*Justin Faircloth*  
District Manager

## **Fifth Order of Business**

**5B.**

**RESOLUTION 2021-1**

**A RESOLUTION DESIGNATING OFFICERS OF THE  
HERITAGE LAKE PARK COMMUNITY DEVELOPMENT  
DISTRICT**

WHEREAS, the Board of Supervisors of the Heritage Lake Park Community Development District at a regular meeting desires to appoint the below recited persons to the offices specified.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD  
OF SUPERVISORS OF THE HERITAGE LAKE PARK  
COMMUNITY DEVELOPMENT DISTRICT:**

1. The following persons were appointed to the offices shown, to wit:

_____	Chair
_____	Vice Chair
<u>Justin Faircloth</u>	Secretary
<u>Alan Baldwin</u>	Treasurer
<u>Stephen Bloom</u>	Assistant Treasurer
_____	Assistant Secretary
_____	Assistant Secretary
_____	Assistant Secretary

PASSED AND ADOPTED THIS 7th DAY OF DECEMBER, 2020.

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Secretary

## **Sixth Order of Business**

**6A.**



**MINUTES OF MEETING  
HERITAGE LAKE PARK  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Heritage Lake Park Community Development District was held on Monday, November 2, 2020 at the Heritage Lake Park Clubhouse, 25635 Heritage Lake Boulevard, Punta Gorda, Florida.

Present and constituting a quorum were:

Paul Eberhardt	Chairperson
Elizabeth Shella	Vice Chairperson
Douglas Carville	Assistant Secretary
James DeFilippo	Assistant Secretary
Lawrence Forlano	Assistant Secretary

Also present were:

Justin Faircloth	District Manager
Residents	

*The following is a summary of the actions taken at the November 2, 2020 meeting of the Heritage Lake Park Community Development District Board of Supervisors.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

The meeting was called to order and a quorum was established.

**SECOND ORDER OF BUSINESS**

**Pledge of Allegiance**

The Pledge of Allegiance was recited.

**THIRD ORDER OF BUSINESS**

**Approval of Agenda**

The following additions were requested:

- Item 9Ai - Down to Earth Estimate #28940
- Item 10D - ARC Discussion

On MOTION by Ms. Shella seconded by Mr. Eberhardt with all in favor the agenda was approved as amended.

**FOURTH ORDER OF BUSINESS**

**Audience Comments on  
Agenda Items**

None.

**FIFTH ORDER OF BUSINESS****Approval of Consent Agenda****A. Approval of the Minutes from the October 5, 2020 Meeting****B. Acceptance of the Financial Statements****C. Motion to Assign Fund Balance****D. Ratification of Agreements Per Spending Resolution 2017-03****i. New IQ Estimate 6150**

On MOTION by Mr. Carville seconded by Mr. Eberhardt with all in favor the consent agenda was approved as presented.

**SIXTH ORDER OF BUSINESS****Engineer's Report**

None.

**SEVENTH ORDER OF BUSINESS****Old Business**

None.

**EIGHTH ORDER OF BUSINESS****New Business**

None.

**NINTH ORDER OF BUSINESS****Manager's Report****A. Landscape/Irrigation Update**

- An update was given on the landscape/irrigation contract; and the closeout with Pinnacle.

**i. Down to Earth Estimate #28940**

- Down to Earth Estimate #28940 for irrigation parts and labor in the amount of \$1,365 was discussed.

On MOTION by Ms. Shella seconded by Mr. Carville with all in favor Down to Earth Estimate #28940 in the amount of \$1,365 was approved.

**B. Update on Follow-Up Actions**

- Staff provided and update on follow up items.

**i. Maintenance Technician Update**

- Mr. Grout passed the background check and drug screen testing and has become an employee of the CDD.

**ii. Solitude Service Report**

- These were included in the agenda package for informational purposes.

**iii. Zoom Meeting Allowance Discussion**

- The Governor did not extend the Executive Order allowing the suspension of in person meetings; and it is required by Florida Statute to have a quorum of three supervisors present at meetings.
- Discussion ensued with regard to having zoom meetings available to the public.

**iv. Residents' Hour Meetings Discussion**

- Discussion ensued with regard to continuing the Residents' Hour meetings.
- Comments and questions from the audience were addressed.
- The Board agreed to move the December Residents' Hour to December 30<sup>th</sup>.

**v. Waste Management Correspondence**

- Staff reviewed the correspondence from waste management regarding issues with the waste area/dumpster.

**TENTH ORDER OF BUSINESS****Attorney's Report****A. Legislative Update**

- Staff reviewed the legislative update with the Board.
- The Board agreed to not have any changes to the website and to continue posting all documents.

**B. Rehab Center Agreement**

- Staff updated the Board on the status of the wall maintenance agreement noting no further response has been received.

**C. Foreclosed Parcels Update**

- Staff updated the Board on recent developments on the foreclosed parcels.

**D. ARC Discussion**

- The ARC documents were discussed with the Board. Mr. Cohen is working with the Heritage Lake Park Community Association's attorney on the documents.

**ELEVENTH ORDER OF BUSINESS****Supervisors' Reports, Requests  
and Comments**

- Mr. Carville inquired about the progress on the pool canopy.
- Discussion ensued with regard to the pool being open during construction.

Ms. Shella MOVED to close the pool during construction and Mr. DeFilippo seconded the motion.
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- 117       • This item was not on the agenda therefore audience comments and questions were  
118       addressed.
- 119       • With no other audience comments Board discussion ensued.
- 120       • Ms. Shella modified the previous motion to leave opening the pool to the discretion  
121       of the Chairman.

122

123       Ms. Shella MOVED to modify the previous motion to leave  
124       the pool open during the construction process and authorize  
125       the Chairman to make the decision to close down the pool if  
126       necessary due to any safety concerns and Mr. DeFilippo  
127       seconded the motion.

- 128
- 129       • Audience comments were requested on the modified motion.
- 130       There being none;

131

132       On Voice VOTE with all in favor the prior motion as  
133       modified was approved.

134

135       **TWELFTH ORDER OF BUSINESS**

**Chairman Comments**

- 136       • Mr. Eberhardt requested staff follow up with Family Dollar about the condition of  
137       their property/building.

138

139       **THIRTEENTH ORDER OF BUSINESS**

**Audience Comments**

- 140       • Residents inquired about lake aeration, pressure washing of the Rampart Blvd.  
141       fencing; and communication about associations.

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143       **FOURTEENTH ORDER OF BUSINESS**

**Adjournment**

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145       On MOTION by Mr. Eberhardt seconded by Ms. Shella with  
146       all in favor the meeting was adjourned at 11:33 a.m.

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151       \_\_\_\_\_  
152       Justin Faircloth  
Secretary

\_\_\_\_\_  
Paul Eberhardt  
Chairman

**6B.**

**Heritage Lake Park  
Community Development District**

*Financial Report*

*October 31, 2020*



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**Heritage Lake Park  
Community Development District**

**Financial Statements**

**(Unaudited)**

**October 31, 2020**



**Balance Sheet**  
October 31, 2020

ACCOUNT DESCRIPTION	GENERAL FUND	SERIES 2005 DEBT SERVICE FUND	TOTAL
<b><u>ASSETS</u></b>			
Cash - Checking Account	\$ 110,552	\$ -	\$ 110,552
Cash On Hand/Petty Cash	800	-	800
Assessments Receivable	48,323	15,207	63,530
Allow-Doubtful Collections	(48,323)	(15,207)	(63,530)
Due From Other Funds	-	2,376	2,376
Investments:			
Money Market Account	202,258	-	202,258
Prepayment Account	-	6,260	6,260
Reserve Fund	-	133,697	133,697
Revenue Fund	-	73,391	73,391
Prepaid Items	5,694	-	5,694
<b>TOTAL ASSETS</b>	<b>\$ 319,304</b>	<b>\$ 215,724</b>	<b>\$ 535,028</b>
<b><u>LIABILITIES</u></b>			
Accounts Payable	\$ 19,159	\$ -	\$ 19,159
Accrued Expenses	2,160	-	2,160
Due To Other Funds	2,376	-	2,376
<b>TOTAL LIABILITIES</b>	<b>23,695</b>	<b>-</b>	<b>23,695</b>
<b><u>FUND BALANCES</u></b>			
<b>Nonspendable:</b>			
Prepaid Items	5,694	-	5,694
<b>Restricted for:</b>			
Debt Service	-	215,724	215,724
<b>Assigned to:</b>			
Operating Reserves	37,492	-	37,492
Reserves - Capital Projects	76,536	-	76,536
Reserves - Legal	3,792	-	3,792
Reserves - Roadways	110,205	-	110,205
Reserves - Stormwater System	16,749	-	16,749
Reserve - Wall	28,435	-	28,435
<b>Unassigned:</b>	<b>16,706</b>	<b>-</b>	<b>16,706</b>
<b>TOTAL FUND BALANCES</b>	<b>\$ 295,609</b>	<b>\$ 215,724</b>	<b>\$ 511,333</b>
<b>TOTAL LIABILITIES &amp; FUND BALANCES</b>	<b>\$ 319,304</b>	<b>\$ 215,724</b>	<b>\$ 535,028</b>

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending October 31, 2020

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	OCT-20 ACTUAL
<b>REVENUES</b>				
Interest - Investments	\$ 3,000	\$ 65	2.17%	\$ 61
Recreational Activity Fees	8,000	-	0.00%	-
Special Assmnts- Tax Collector	805,000	-	0.00%	-
Special Assmnts- Discounts	(32,200)	-	0.00%	-
Settlements	-	1,405	0.00%	1,405
Other Miscellaneous Revenues	500	-	0.00%	-
Gate Bar Code/Remotes	1,000	370	37.00%	370
<b>TOTAL REVENUES</b>	<b>785,300</b>	<b>1,840</b>	<b>0.23%</b>	<b>1,836</b>

**EXPENDITURES**

**Administration**

P/R-Board of Supervisors	12,000	1,000	8.33%	1,000
FICA Taxes	918	77	8.39%	77
ProfServ-Arbitrage Rebate	600	-	0.00%	-
ProfServ-Dissemination Agent	1,126	-	0.00%	-
ProfServ-Engineering	4,000	-	0.00%	-
ProfServ-Legal Services	24,844	2,185	8.79%	2,185
ProfServ-Mgmt Consulting Serv	58,656	4,888	8.33%	4,888
ProfServ-Trustee Fees	5,000	4,771	95.42%	4,771
ProfServ-Web Site Maintenance	1,316	110	8.36%	110
Auditing Services	3,850	-	0.00%	-
Postage and Freight	600	-	0.00%	-
Insurance - General Liability	2,808	4,132	147.15%	4,132
Printing and Binding	500	-	0.00%	-
Legal Advertising	900	-	0.00%	-
Misc-Bank Charges	600	-	0.00%	-
Misc-Assessmnt Collection Cost	16,100	-	0.00%	-
Office Supplies	35	-	0.00%	-
Annual District Filing Fee	175	175	100.00%	175
<b>Total Administration</b>	<b>134,028</b>	<b>17,338</b>	<b>12.94%</b>	<b>17,338</b>

**Field**

ProfServ-Field Management	5,729	477	8.33%	477
ProfServ-Wetlands	10,680	890	8.33%	890
Contracts-Landscape	70,800	5,826	8.23%	5,826
Contracts-Buffer Wall	13,600	-	0.00%	-
R&M-General	9,600	68	0.71%	68
R&M-Irrigation	22,400	1,365	6.09%	1,365
R&M-Lake	5,000	-	0.00%	-
R&M-Mulch	5,500	-	0.00%	-

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending October 31, 2020

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	OCT-20 ACTUAL
R&M-Sidewalks	3,000	-	0.00%	-
R&M-Trees and Trimming	5,995	-	0.00%	-
R&M-Lights	3,000	-	0.00%	-
R&M-Wall	8,000	-	0.00%	-
Misc-Contingency	7,473	406	5.43%	406
<b>Total Field</b>	<b>170,777</b>	<b>9,032</b>	<b>5.29%</b>	<b>9,032</b>
<b><u>Utilities</u></b>				
Communication - Telephone	500	42	8.40%	42
Electricity - General	5,500	450	8.18%	450
Misc-Internet Services	2,458	207	8.42%	207
<b>Total Utilities</b>	<b>8,458</b>	<b>699</b>	<b>8.26%</b>	<b>699</b>
<b><u>Gatehouse</u></b>				
Towing Services	250	-	0.00%	-
Contracts-Gates	1,080	-	0.00%	-
Contracts-Security System	55,608	4,722	8.49%	4,722
Electricity - General	2,800	220	7.86%	220
R&M-Buildings	500	-	0.00%	-
R&M-Gate	3,000	-	0.00%	-
Misc-Contingency	5,000	-	0.00%	-
<b>Total Gatehouse</b>	<b>68,238</b>	<b>4,942</b>	<b>7.24%</b>	<b>4,942</b>
<b><u>Clubhouse and Recreation</u></b>				
Payroll-Salaries	18,000	1,381	7.67%	1,381
Payroll Taxes	1,377	19	1.38%	19
Workers' Compensation	490	63	12.86%	63
Fire Alarm Monitoring	540	135	25.00%	135
Contracts-Fountain	664	-	0.00%	-
Contracts-Security Camera	550	-	0.00%	-
Contracts-Pools	8,600	700	8.14%	700
Contracts-Cleaning Services	12,420	1,035	8.33%	1,035
Contracts-HVAC	2,353	-	0.00%	-
Contracts-Pest Control	1,800	150	8.33%	150
Contracts-Security System	6,840	798	11.67%	798
Pest Control - Bldg/Gnds	1,620	-	0.00%	-
Contractual Maint. Services	13,520	-	0.00%	-
Electricity - General	23,000	1,100	4.78%	1,100
Utility - Refuse Removal	2,609	380	14.56%	380
Utility - Water & Sewer	5,600	390	6.96%	390
Insurance - Property	29,004	37,696	129.97%	37,696
R&M-General	4,000	1,862	46.55%	1,862
R&M-Fountain	500	33	6.60%	33

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending October 31, 2020

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	OCT-20 ACTUAL
R&M-Pools	23,658	485	2.05%	485
R&M-Tennis Courts	1,000	-	0.00%	-
R&M-Fitness Equipment	3,000	104	3.47%	104
R&M-Fitness Center	2,000	-	0.00%	-
R&M-Security Cameras	1,000	-	0.00%	-
R&M-Backflow Inspection	154	-	0.00%	-
Fire Ext Inspection & Repairs	500	-	0.00%	-
R&M-Fire Alarm	500	-	0.00%	-
Fire Alarm Inspection	200	-	0.00%	-
R&M-Fire Sprinklers	500	-	0.00%	-
R&M - Computer/Internet	2,500	220	8.80%	220
Misc-Cable TV Expenses	1,800	102	5.67%	102
Misc-Clubhouse Activities	4,800	-	0.00%	-
Misc-Contingency	24,370	-	0.00%	-
Office Supplies	3,000	225	7.50%	225
Cleaning Supplies	2,600	36	1.38%	36
Cleaning Services	500	-	0.00%	-
Cap Outlay - Other	30,000	-	0.00%	-
<b>Total Clubhouse and Recreation</b>	<b>235,569</b>	<b>46,914</b>	<b>19.92%</b>	<b>46,914</b>
<b>Reserves</b>				
Reserve - Roadways	110,575	-	0.00%	-
Reserve-Stormwater System	29,220	-	0.00%	-
Reserves - Wall	28,435	-	0.00%	-
<b>Total Reserves</b>	<b>168,230</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>
<b>TOTAL EXPENDITURES &amp; RESERVES</b>	<b>785,300</b>	<b>78,925</b>	<b>10.05%</b>	<b>78,925</b>
Excess (deficiency) of revenues				
Over (under) expenditures	-	(77,085)	0.00%	(77,089)
Net change in fund balance	\$ -	\$ (77,085)	0.00%	\$ (77,089)
<b>FUND BALANCE, BEGINNING (OCT 1, 2020)</b>	<b>372,694</b>	<b>372,694</b>		
<b>FUND BALANCE, ENDING</b>	<b>\$ 372,694</b>	<b>\$ 295,609</b>		

**Statement of Revenues, Expenditures and Changes in Fund Balances**  
For the Period Ending October 31, 2020

ACCOUNT DESCRIPTION	ANNUAL ADOPTED BUDGET	YEAR TO DATE ACTUAL	YTD ACTUAL AS A % OF ADOPTED BUD	OCT-20 ACTUAL
<b><u>REVENUES</u></b>				
Interest - Investments	\$ 1,600	\$ 1	0.06%	\$ 1
Special Assmnts- Tax Collector	180,800	-	0.00%	-
Special Assmnts- Discounts	(7,232)	-	0.00%	-
<b>TOTAL REVENUES</b>	<b>175,168</b>	<b>1</b>	<b>0.00%</b>	<b>1</b>
<b><u>EXPENDITURES</u></b>				
<b><u>Administration</u></b>				
Misc-Assessmnt Collection Cost	3,616	-	0.00%	-
<b>Total Administration</b>	<b>3,616</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>
<b><u>Debt Service</u></b>				
Principal Debt Retirement	80,000	-	0.00%	-
Interest Expense	108,300	-	0.00%	-
<b>Total Debt Service</b>	<b>188,300</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>
<b>TOTAL EXPENDITURES</b>	<b>191,916</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>
Excess (deficiency) of revenues				
Over (under) expenditures	(16,748)	1	-0.01%	1
<b><u>OTHER FINANCING SOURCES (USES)</u></b>				
Contribution to (Use of) Fund Balance	(16,748)	-	0.00%	-
<b>TOTAL FINANCING SOURCES (USES)</b>	<b>(16,748)</b>	<b>-</b>	<b>0.00%</b>	<b>-</b>
Net change in fund balance	\$ (16,748)	\$ 1	-0.01%	\$ 1
<b>FUND BALANCE, BEGINNING (OCT 1, 2020)</b>	<b>215,723</b>	<b>215,723</b>		
<b>FUND BALANCE, ENDING</b>	<b>\$ 198,975</b>	<b>\$ 215,724</b>		

**Heritage Lake Park  
Community Development District**

Supporting Schedules

October 31, 2020

**Cash and Investment Balances**  
**October 31, 2020**

<u>ACCOUNT NAME</u>	<u>BANK NAME</u>	<u>YIELD</u>	<u>BALANCE</u>
<b>GENERAL FUND</b>			
Public Funds Checking	Synovus	0.00%	\$ 110,552
Cash On Hand/Petty Cash			800
		<b>Subtotal</b>	<b>\$ 111,352</b>
Public Funds Money Market Variance Account	BankUnited	0.30%	55,693
Government Interest Checking	Money Market Valley National Bank	0.25%	146,564
		<b>Subtotal</b>	<b>\$ 202,258</b>
<b>DEBT SERVICE FUND</b>			
Series 2005 Prepayment Account	U.S. Bank	0.01%	6,260
Series 2005 Reserve Fund	U.S. Bank	0.01%	133,697
Series 2005 Revenue Fund	U.S. Bank	0.01%	73,391
		<b>Subtotal</b>	<b>\$ 213,349 (1)</b>
		<b>Total</b>	<b>\$ 526,959</b>

Note 1 - Invested in US Bank First American Government Obligation Fund

# Heritage Lake Park CDD

## Bank Reconciliation

**Bank Account No.** 9900 SYNOVUS GF CHECKING  
**Statement No.** 10-20  
**Statement Date** 10/31/2020

<b>G/L Balance (LCY)</b>	110,552.20	<b>Statement Balance</b>	123,134.95
<b>G/L Balance</b>	110,552.20	<b>Outstanding Deposits</b>	0.00
<b>Positive Adjustments</b>	0.00		
		<b>Subtotal</b>	123,134.95
<b>Subtotal</b>	110,552.20	<b>Outstanding Checks</b>	12,582.75
<b>Negative Adjustments</b>	0.00	<b>Differences</b>	0.00
<b>Ending G/L Balance</b>	110,552.20	<b>Ending Balance</b>	110,552.20
<b>Difference</b>	0.00		

Posting Date	Document Type	Document No.	Description	Amount	Cleared Amount	Difference
<b>Outstanding Checks</b>						
9/27/2020	Payment	DD914	Payment of Invoice 006569	242.90	0.00	242.90
10/15/2020	Payment	10398	PINNACLE LAWN AND LANDSCAPE SERVIC	1,325.00	0.00	1,325.00
10/22/2020	Payment	10399	FEDEX	27.81	0.00	27.81
10/22/2020	Payment	10401	BRYANT MILLER OLIVE P.A	1,435.00	0.00	1,435.00
10/22/2020	Payment	10403	LINDA ROSS	49.00	0.00	49.00
10/29/2020	Payment	10405	DEPT OF ECONOMIC OPPORTUNITY	175.00	0.00	175.00
10/29/2020	Payment	10406	HOWARDS POOL WORLD INC	1,180.00	0.00	1,180.00
10/29/2020	Payment	10407	INFRAMARK, LLC	6,113.76	0.00	6,113.76
10/29/2020	Payment	10408	FEDEX	15.33	0.00	15.33
10/29/2020	Payment	10409	SAM'S CLUB DIRECT	35.70	0.00	35.70
10/29/2020	Payment	10410	GRANDE AIRE SERVICES, INC.	1,911.33	0.00	1,911.33
10/29/2020	Payment	10411	SOLITUDE LAKE MANAGEMENT	32.50	0.00	32.50
10/29/2020	Payment	10412	SUNSHINE ACE HARDWARE, INC.	39.42	0.00	39.42
<b>Total Outstanding Checks.....</b>				<b>12,582.75</b>		<b>12,582.75</b>



# HERITAGE LAKE PARK COMMUNITY DEVELOPMENT DISTRICT

## Payment Register by Bank Account

For the Period from 10/01/20 to 10/31/20

(Sorted by Check / ACH No.)

Pymt Type	Check / ACH No.	Date	Payee Type	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
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### VALLEY NATIONAL BANK - MMA - (ACCT# XXXXX2415)

Check	605	10/29/20	Vendor	HERITAGE LAKE PARK CDD	101520-2415	TRFR FUNDS FR VNB TO 9900	Due From Other Funds	131000	\$80,000.00
<b>Account Total</b>									<b>\$80,000.00</b>

### SYNOVUS GF CHECKING - (ACCT# XXXXX9900)

Check	10385	10/01/20	Vendor	HOWARDS POOL WORLD INC	20205-E	SEPT POOL SVCS	Contracts-Pools	001-534078-57212	\$700.00
Check	10386	10/08/20	Vendor	PERSSON, COHEN & MOONEY, P.A.	25228	GEN COUNSEL - MASSEY THRU SEP 2020	ProfServ-Legal Services	001-531023-51401	\$642.50
Check	10386	10/08/20	Vendor	PERSSON, COHEN & MOONEY, P.A.	25227	GEN MATTERS THRU SEPT 2020	ProfServ-Legal Services	001-531023-51401	\$1,490.60
Check	10387	10/08/20	Vendor	PUBLIC RISK INSURANCE AGENCY	70061	POLICY RENEW 10/1/2020-10/1/2022	Insurance - Property	001-545001-57212	\$37,696.00
Check	10387	10/08/20	Vendor	PUBLIC RISK INSURANCE AGENCY	70061	POLICY RENEW 10/1/2020-10/1/2022	Insurance - General Liability	001-545002-51301	\$4,132.00
Check	10388	10/08/20	Vendor	HIDDEN EYES LLC	695067	NOV GATE MONITORING	Prepaid Items	155000	\$5,571.96
Check	10389	10/14/20	Employee	ELIZABETH R. SHELLA	PAYROLL	October 14, 2020 Payroll Posting			\$184.70
Check	10390	10/14/20	Employee	PAUL R. EBERHARDT	PAYROLL	October 14, 2020 Payroll Posting			\$184.70
Check	10391	10/14/20	Employee	JAMES G. DEFILIPPO	PAYROLL	October 14, 2020 Payroll Posting			\$144.70
Check	10392	10/14/20	Employee	LAWRENCE G. FORLANO	PAYROLL	October 14, 2020 Payroll Posting			\$184.70
Check	10394	10/15/20	Vendor	WASTE MANAGEMENT INC OF FLORIDA	9839531-0336-0	OCT REFUSE REMOVAL	Utility - Refuse Removal	001-543020-57212	\$255.30
Check	10395	10/15/20	Vendor	SOLITUDE LAKE MANAGEMENT	PI-A00490395	LAKE/POND MAINT SVCS OCT 2020	ProfServ-Wetlands	001-531048-53901	\$490.00
Check	10395	10/15/20	Vendor	SOLITUDE LAKE MANAGEMENT	PI-A00490396	OCT WELAND MGMT	ProfServ-Wetlands	001-531048-53901	\$400.00
Check	10396	10/15/20	Vendor	COVERALL NORTH AMERICA, INC.	1160261294	OCT CLEANING SVCS	Contracts-Cleaning Services	001-534082-57212	\$1,035.00
Check	10397	10/15/20	Vendor	FEDEX	7-135-94468	SEPT POSTAGE	Postage and Freight	001-541006-51301	\$42.21
Check	10397	10/15/20	Vendor	FEDEX	7-135-94468	To Correct Amt on Invoice	Postage and Freight	001-541006-51301	(\$27.81)
Check	10398	10/15/20	Vendor	PINNACLE LAWN AND LANDSCAPE SERVICE, INC.	25663	SEPT LANDSCAPE 1/2 MONTH	Contracts-Landscape	001-534050-53901	\$2,850.00
Check	10398	10/15/20	Vendor	PINNACLE LAWN AND LANDSCAPE SERVICE, INC.	25663	SEPT LANDSCAPE 1/2 MONTH	Due From Other Funds	131000	(\$1,525.00)
Check	10399	10/22/20	Vendor	FEDEX	7-117-18130	FEDEX TO PINNACLE LAWN	Postage and Freight	001-541006-51301	\$27.81
Check	10400	10/22/20	Vendor	PEST ELIMINATORS, INC	103051	OCT PEST CONTROL	Contracts-Pest Control	001-534125-57212	\$150.00
Check	10401	10/22/20	Vendor	BRYANT MILLER OLIVE P.A	73355	LEGAL SVCS THRU SEPT 2020	ProfServ-Legal Services	001-531023-51401	\$1,435.00
Check	10402	10/22/20	Vendor	FITNESS SERVICES OF FLORIDA, INC	22413	FITNESS EQUIP REPAIR	R&M-Fitness Equipment	001-546115-57212	\$103.50
Check	10403	10/22/20	Vendor	LINDA ROSS	093020-PC	CLOCK REPAIR	R&M-Pools	001-546074-57212	\$49.00
Check	10404	10/22/20	Vendor	DOWN TO EARTH LANDSCAPE & IRRIGATION	77503	SEPT LANDSCAPE MAINT	Contracts-Landscape	001-534050-53901	\$2,913.00
Check	10405	10/29/20	Vendor	DEPT OF ECONOMIC OPPORTUNITY	83041	FY 20/21 DISTRICT FILING FEE	ANNUAL FILING FEE	001-554007-51301	\$175.00
Check	10406	10/29/20	Vendor	HOWARDS POOL WORLD INC	22889-E	OCT 2020 POOL SVCS	Contracts-Pools	001-534078-57212	\$700.00
Check	10406	10/29/20	Vendor	HOWARDS POOL WORLD INC	22889-E	OCT 2020 POOL SVCS	Contracts-Pools	001-534078-57212	\$480.00
Check	10407	10/29/20	Vendor	INFRAMARK, LLC	56494	OCT MGMT FEES	ProfServ-Mgmt Consulting Serv	001-531027-51201	\$4,888.00

# HERITAGE LAKE PARK COMMUNITY DEVELOPMENT DISTRICT

## Payment Register by Bank Account

For the Period from 10/01/20 to 10/31/20

(Sorted by Check / ACH No.)

Pymt Type	Check / ACH No.	Date	Payee Type	Payee	Invoice No.	Payment Description	Invoice / GL Description	G/L Account #	Amount Paid
Check	10407	10/29/20	Vendor	INFRAMARK, LLC	56494	OCT MGMT FEES	ProfServ-Field Management	001-531016-53901	\$477.42
Check	10407	10/29/20	Vendor	INFRAMARK, LLC	56494	OCT MGMT FEES	PROJECT MANAGE	001-531016-53901	\$406.25
Check	10407	10/29/20	Vendor	INFRAMARK, LLC	56494	OCT MGMT FEES	Postage and Freight	001-541006-51301	\$12.00
Check	10407	10/29/20	Vendor	INFRAMARK, LLC	56494	OCT MGMT FEES	ProfServ-Web Site Development	001-531047-51301	\$109.70
Check	10407	10/29/20	Vendor	INFRAMARK, LLC	56494	OCT MGMT FEES	GO DADDY/EMAIL RENEWAL	001-546915-57212	\$220.39
Check	10408	10/29/20	Vendor	FEDEX	7-149-08546	FEDEX TO DEPT OF STATE	Postage and Freight	001-541006-51301	\$15.33
Check	10409	10/29/20	Vendor	SAM'S CLUB DIRECT	102020-9591	OCT PURCHASES	Cleaning Supplies	001-551003-57212	\$35.70
Check	10410	10/29/20	Vendor	GRANDE AIRE SERVICES, INC.	S611546	AC CHECK	R&M-General	001-546001-57212	\$1,911.33
Check	10411	10/29/20	Vendor	SOLITUDE LAKE MANAGEMENT	PI-A00497664	REPLACE 45 UF CAPACITOR	R&M-Fountain	001-546032-53901	\$32.50
Check	10412	10/29/20	Vendor	SUNSHINE ACE HARDWARE, INC.	102520-900376	OCT PURCHASES	R&M-General	001-546001-53901	\$34.24
Check	10412	10/29/20	Vendor	SUNSHINE ACE HARDWARE, INC.	102520-900376	OCT PURCHASES	R&M-General	001-546001-53901	\$5.18
ACH	DD903	10/01/20	Employee	LINDA C. ROSS	PAYROLL	October 01, 2020 Payroll Posting			\$526.51
ACH	DD904	10/12/20	Vendor	CHARLOTTE COUNTY UTILITIES	092120-125125 ACH	BILL PRD 8/19-9/17/20	Utility - Water & Sewer	001-543021-57212	\$332.02
ACH	DD905	10/12/20	Vendor	CHARLOTTE COUNTY UTILITIES	092120-121310 ACH	BILL PRD 8/19-9/17/20	Utility - Water & Sewer	001-543021-57212	\$63.17
ACH	DD907	10/14/20	Vendor	COMCAST	092320-3872 ACH	BILL PRD 10/6-11/5/20	Misc-Internet Services	001-549031-53903	\$121.85
ACH	DD908	10/13/20	Employee	DOUGLAS L. CARVILLE	PAYROLL	October 13, 2020 Payroll Posting			\$154.70
ACH	DD909	10/14/20	Employee	LINDA C. ROSS	PAYROLL	October 14, 2020 Payroll Posting			\$547.40
ACH	DD911	10/27/20	Vendor	COMCAST	100620-2663 ACH	BILL PRD 10/19-11/18/20	Misc-Internet Services	001-549031-53903	\$84.66
ACH	DD911	10/27/20	Vendor	COMCAST	100620-2663 ACH	BILL PRD 10/19-11/18/20	Communication - Telephone	001-541003-53903	\$41.71
ACH	DD911	10/27/20	Vendor	COMCAST	100620-2663 ACH	BILL PRD 10/19-11/18/20	Misc-Cable TV Expenses	001-549039-57212	\$116.54
ACH	DD912	10/27/20	Vendor	SAM'S CLUB DIRECT	092020-9591 ACH	AUG PURCHASES	CH-GYM/POOL SANITIZER	001-551003-57212	\$16.44
ACH	DD912	10/27/20	Vendor	SAM'S CLUB DIRECT	092020-9591 ACH	AUG PURCHASES	CH-PAPER GOODS	001-551003-57212	\$48.70
ACH	DD913	10/28/20	Employee	LINDA C. ROSS	PAYROLL	October 28, 2020 Payroll Posting			\$547.40
ACH	DD918	10/23/20	Vendor	FPL	101220	BILL PRD 9/11-10/12/20	Electricity - General	001-543006-53903	\$474.32
ACH	DD918	10/23/20	Vendor	FPL	101220	BILL PRD 9/11-10/12/20	Electricity - General	001-543006-53904	\$235.60
ACH	DD918	10/23/20	Vendor	FPL	101220	BILL PRD 9/11-10/12/20	Electricity - General	001-543006-57212	\$1,134.48
Account Total									<b>\$73,078.41</b>

<b>Total Amount Paid</b>	<b>\$153,078.41</b>
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**6C.**

## HERITAGE LAKE PARK COMMUNITY DEVELOPMENT DISTRICT

### **Motion: Assigning Fund Balance as of 9/30/20**

The Board hereby assigns the FY 2020 Reserves as follows:

Operating Reserves	\$ 37,492
Reserves - Capital Projects	\$ 76,536
Reserves - Legal	\$ 3,792
Reserves - Roadways	\$110,205
Reserves - Stormwater System	\$ 16,749*
Reserves - Wall	\$ 28,435*

\*Prior year balances were reduced, per FY 2021 Adopted Budget

## **NINTH ORDER OF BUSINESS**

**9Bi**

Down To Earth  
Landscape & Irrigation  
1296 Keri Island Road  
Naples, FL 34120  
(239) 561-9184 Ext 104



November 2020  
Estimate #30112

**Billing Address**

HERITAGE LAKE PARK COMMUNITY  
DEVELOPMENT DISTRICT C/O INFRAMARK  
INFRASTRUCTURE MANAGEMENT  
SERVICES  
210 N. UNIVERSITY DRIVE SUITE 702  
CORAL SPRINGS FL 33071

**Shipping Address**

HERITAGE LAKE PARK COMMUNITY  
DEVELOPMENT DISTRICT  
25635 HERITAGE LAKE BOULEVARD  
PUNTA GORDA FL 33983

Project/Job	Estimate Date	Sales Rep	Expires	PO #
Mailbox Kiosk Renovations	11/25/2020	William Ditzel	2/23/2021	

Item	Qty	Rate	Amount
<b>REMOVE AGED HIBISCUS AT 5 MAILBOX LOCATIONS AND INSTALL UNIFORM PLANTINGS</b>			
<b>Site Prep. Removal &amp; Disposal</b> <b>Description:</b> Site Prep. Removal & Disposal per location	5	\$110.00	\$550.00
<b>CCO PLUM 3 GALLON</b> <b>Description:</b> 15 for each mail box Simple and Uniform approach  Option2 : New hibiscus at each kiosk @ \$16 per plant	75	\$14.00	\$1,050.00
<b>2 CF BROWN MULCH</b> <b>Description:</b> 10 bags per kiosk	50	\$5.50	\$275.00
			\$1,875.00
<b>REVAMP THE PALM TREE BEDS AROUND LAKE 3</b>			
<b>Site Prep. Removal &amp; Disposal</b> <b>Description:</b> Site Prep. Removal & Disposal remove all plants in 5 out of the 6 beds. leave the one southern most bed that has full / lush ornamental grasses	5	\$110.00	\$550.00
<b>Croton Mammy 3 Gal</b> <b>Description:</b> 20 croton per bed 3 beds	60	\$14.00	\$840.00
<b>FAKAHATCHEE GRASS 3 GALLON</b> <b>Description:</b> 20 Grasses per bed 2 beds needed ( southern bed currently has same Material)	40	\$14.00	\$560.00
<b>2 CF BROWN MULCH</b> <b>Description:</b> 20 bags per bed	120	\$5.50	\$660.00
			\$2,610.00

Down To Earth  
Landscape & Irrigation  
1296 Keri Island Road  
Naples, FL 34120  
(239) 561-9184 Ext 104



November 2020  
Estimate #30112

Item	Qty	Rate	Amount
<b>IRRIGATION</b> PLEASE NOTE THAT IRRIGATION REPAIRS AND ALTERATIONS WILL BE INVOICED BASED ON TIME AND MATERIAL ONCE THE WORK IS COMPLETE.			

Any irrigation work not mentioned above, will be billed at time and material rate. If installing annuals, please note that due to environmental factors beyond our control, they will be under warranty for 30 days. A 50% deposit is due upon acceptance of this estimate, balance due upon completion.

**Total**

**\$4,485.00**

Signature: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Accepted Date: \_\_\_\_\_



**9Bii**

Down To Earth  
Landscape & Irrigation  
1296 Keri Island Road  
Naples, FL 34120  
(239) 561-9184 Ext 104



November 2020  
Estimate #30114

**Billing Address**

HERITAGE LAKE PARK COMMUNITY  
DEVELOPMENT DISTRICT C/O INFRAMARK  
INFRASTRUCTURE MANAGEMENT  
SERVICES  
210 N. UNIVERSITY DRIVE SUITE 702  
CORAL SPRINGS FL 33071

**Shipping Address**

HERITAGE LAKE PARK COMMUNITY  
DEVELOPMENT DISTRICT  
25635 HERITAGE LAKE BOULEVARD  
PUNTA GORDA FL 33983

Project/Job	Estimate Date	Sales Rep	Expires	PO #
Royal Tern cocoplum Hedge	11/25/2020	William Ditzel	2/23/2021	

Item	Qty	Rate	Amount
<b>REMOVE EXISTING TREES AND INSTALL COCO PLUM HEDGE</b>			
<b>Site Prep. Removal &amp; Disposal</b> <b>Description:</b> Site Prep. Removal & Disposal of trees	1	\$1,500.00	\$1,500.00
<b>CCO PLUM 3 GALLON</b> <b>Description:</b> Quantity Based off 3 foot on center planting	170	\$14.00	\$2,380.00
<b>2 CF BROWN MULCH</b>	200	\$5.50	\$1,100.00
<b>IRRIGATION</b> PLEASE NOTE THAT IRRIGATION REPAIRS AND ALTERATIONS WILL BE INVOICED BASED ON TIME AND MATERIAL ONCE THE WORK IS COMPLETE.			

Any irrigation work not mentioned above, will be billed at time and material rate. If installing annuals, please note that due to environmental factors beyond our control, they will be under warranty for 30 days. A 50% deposit is due upon acceptance of this estimate, balance due upon completion.

**Total****\$4,980.00**

Signature:

Printed Name:

Accepted Date:

**9Biii**

Down To Earth  
Landscape & Irrigation  
1296 Keri Island Road  
Naples, FL 34120  
(239) 561-9184 Ext 104



November 2020  
Estimate #30117

**Billing Address**

HERITAGE LAKE PARK COMMUNITY  
DEVELOPMENT DISTRICT C/O INFRAMARK  
INFRASTRUCTURE MANAGEMENT  
SERVICES  
210 N. UNIVERSITY DRIVE SUITE 702  
CORAL SPRINGS FL 33071

**Shipping Address**

HERITAGE LAKE PARK COMMUNITY  
DEVELOPMENT DISTRICT  
25635 HERITAGE LAKE BOULEVARD  
PUNTA GORDA FL 33983

Project/Job	Estimate Date	Sales Rep	Expires	PO #
Irrigation Pumps cocoplum buffer	11/25/2020	William Ditzel	2/23/2021	

Item	Qty	Rate	Amount
<b>REMOVE EXISTING SHRUBS AROUND PUMP/WELL EQUIPMENT</b>			
<b>Site Prep. Removal &amp; Disposal</b> <b>Description:</b> Site Prep. Removal & Disposal per location	7	\$110.00	\$770.00
<b>CCO PLUM 3 GALLON</b> <b>Description:</b> planted around equipment to buffer well equipment average 25 each.	150	\$14.00	\$2,100.00
<b>2 CF BROWN MULCH</b>	100	\$5.50	\$550.00
<b>IRRIGATION</b> PLEASE NOTE THAT IRRIGATION REPAIRS AND ALTERATIONS WILL BE INVOICED BASED ON TIME AND MATERIAL ONCE THE WORK IS COMPLETE.			

Any irrigation work not mentioned above, will be billed at time and material rate. If installing annuals, please note that due to environmental factors beyond our control, they will be under warranty for 30 days. A 50% deposit is due upon acceptance of this estimate, balance due upon completion.

**Total****\$3,420.00**

Signature:

Printed Name:

Accepted Date:

## **TENTH ORDER OF BUSINESS**

**10B.**

# Heritage Lake Park CDD

## November 18, 2020 – Field Management Report



[www.inframarkkims.com](http://www.inframarkkims.com)

Inspected by: Justin Faircloth

## 1. Common Areas/Vacant Land

Awaiting the proposal from Down to Earth to cap the irrigation line and remove the elevated risers previously installed along the back Royal Tern Circle lot. No other issues observed.

## 2. Facilities

**a. Backflow:** No issues observed. The inspection has been scheduled to be completed in December.



## b. Clubhouse:

**i. Library:** No issues observed.

**ii. Clubhouse Fire Extinguishers/Alarm/Sprinkler System:** No issues observed.



**iii. Clubhouse Defibrillator:** The door alarm is not working on the unit.





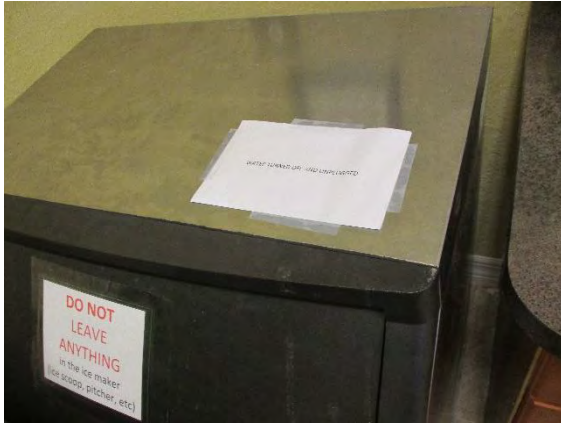
**iv. Condenser Enclosure:** Minimal debris, no other issues observed.



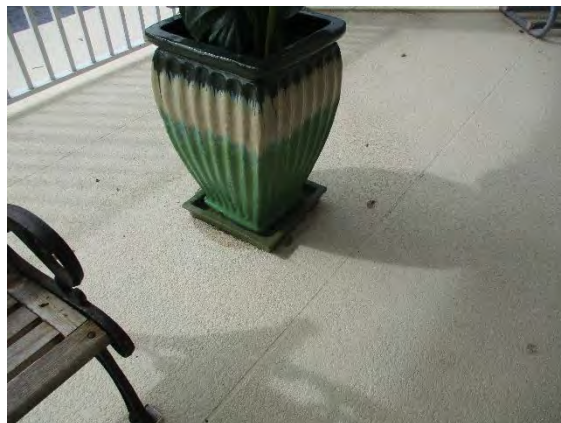
**v. Doors:** One of the front entrance doors has areas where the paint has been worn away, painting may need to be scheduled soon.



**vi. Kitchen:** The ice machine has been placed out of service due to no use, however, the maintenance service has been recently completed. No other issues observed.



- vii. Perimeter of clubhouse:** Patching has begun around the clubhouse. One small wasp nest was observed that should be sprayed out. Sections of the concrete remain unpainted from the latest painting project and may need to be addressed now that new pots have been installed in front of the clubhouse. At least one electrical box cover needs to be replaced in the front of the clubhouse.





**viii. Pool Table:** No issues observed.

**ix. Water Fountains:** No issues observed. The fountains remain covered to prevent use in order to comply with current COVID-19 concern guidelines.

**C. Fitness Center:**

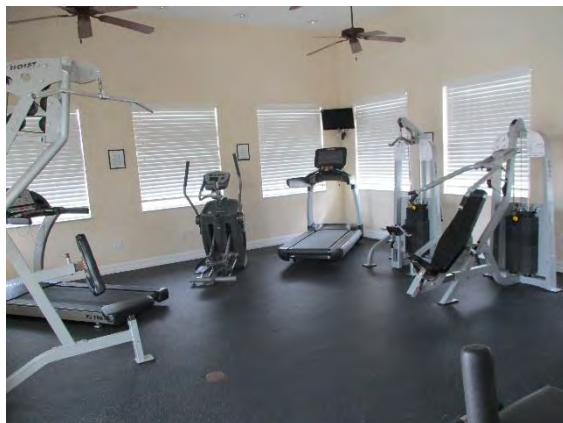
**i. Bathrooms:** No issues observed.

**ii. Doors:** The paint has been worn off on the entry doors and painting may need to be scheduled or the doors replaced.



**iii. Equipment:** No new issues observed.

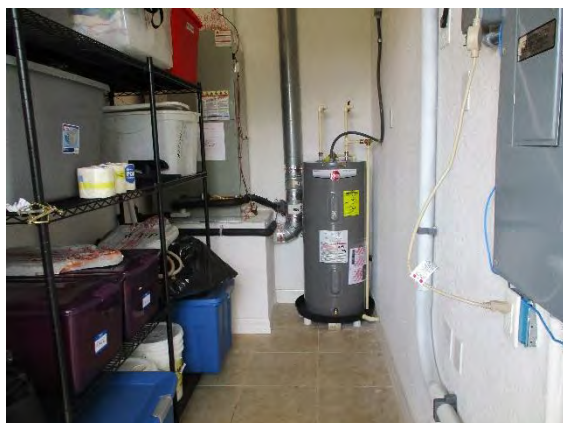




- iv. Exterior:** The lightweight roof truss sign is beginning to fade and may need to be replaced soon. The electrical box on the lake side of the building east of the pool remains as an issue and should likely be adjusted to be flush with the ground and the marker poles removed.



- v. Fencing:** No issues observed.
- vi. Water Heater:** No issues observed.



- vii. Windows:** No issues observed.

- d. Fountain:** No new issues observed.
- e. Gatehouse:**
  - i. Awning:** No new issues observed.
  - ii. Cameras/Envera Equipment:** No issues observed.
  - iii. Plumbing/Electrical:** No new issues observed.
- f. Mail Box Kiosks:** No new issues observed.
- g. Pool:** No issues observed.
  - i. Awning:** No new issues observed.
  - ii. Chairs:** No issues observed.
  - iii. Fence:** No issues observed.
  - iv. Lift:** The cover for the lift is torn in two places and should be sewed up or replaced. No other issues observed.



- v. Pool Deck:** Various weeds were observed in the pavers that should be sprayed out.



- h. Tennis Courts:** The switch for the tennis court lights should either be relocated or a pathway be cut in the hedge for easy access. Complaints about the location have been received recently from users.



- i. Shed:** No new issues observed.

### 3. Lake/Wetland Management

The water level remains slightly elevated at the end of the rainy season, but should likely begin to go back down as the rains decrease in frequency. All lake issues are low density unless otherwise noted.

- a. Algae on Lakes:** No issues observed, although a large patch of Baby's-tears (a Florida native) was found topping out of lake C. As this area is within the littoral shelf it should likely not be sprayed out due to the permit conditions.





- b. Boundary Poles:** No issues observed, however, littorals should be sprayed out in the northeast, north, and west sections of lake 1 as the littorals have encroached on the open water area.



- c. Grass Clippings in Lakes:** No issues observed.

- d. Littorals:** The littorals should be sprayed out in front of the mitered end section of pipe on the south bank of the littoral shelf for lake 3 so the street drains can function properly from Heritage Lake Blvd. without any obstructions.



e. **Trash in Lakes:** No issues observed.

f. **Weeds:**

i. **Alligator Flag on Lakes:** No issues observed.

ii. **Cattails on Lakes:** 3 (littoral shelf).



iii. **Climbing Hempvine:** No issues observed.

iv. **Dollar Weed on Lakes:** No issues observed.

v. **Duckweed on Lakes:** No issues observed.

vi. **Spatterdock/Water Lilly on Lakes:** 2. High density and although native, should be eradicated to keep it from spreading throughout the lake. First picture is from September and the density of the plant growth has visibly increased when compared to the most recent photo.



vii. **Torpedo Grass:** 2 and 4.





**viii. Water Lettuce on Lakes:** No issues observed.

**g. Wetlands:** No issues observed.

#### 4. Landscaping

**a. Commercial Properties:** The ten-foot easement for the front fencing along Rampart Blvd. will be cut soon as well as the thirty-foot easement for the Heritage Lake Blvd. entrance into the community. Pictures were taken of the Family Dollar store and the owner will be contacted about its condition and the need for maintenance.



**b. Debris Clean Up:** No issues observed.

**c. Edging:** Edging should be completed around all valve boxes, drainage structures, hard surfaces, etc. to prevent grass overgrowth/debris covering from occurring.





- d. Flower Beds:** The beds around L-3 remain overgrown with grass and weeds and need to be addressed. Still awaiting proposal from Down to Earth to update the beds. The remaining resident items should be removed as previously requested.





- e. Invasive/Exotic Issues:** A Brazilian pepper tree was found behind the clubhouse and at irrigation pump station 4 that should be removed.



- f. Mowing:** The foreclosed parcels should be mowed every three weeks per contract. The vendor has been reminded of this requirement and the lots will be mowed soon.





- g. Plant Health:** Various flower beds were reviewed once again with Down to Earth and they will be providing proposals with their recommendations for any changes.



- h. Tree Maintenance:** Proper tree trimming was once again reviewed with Down to Earth and various areas that need attention were pointed out including trimming around the various lights within the community.



**i. Trimming:**

- i. Clubhouse:** The areca palms should be trimmed back from the electrical equipment previously used for lake 4 or the electrical equipment capped off.



- ii. **Entry Fencing/Monuments:** The Brazilian pepper trees on the eastern commercial parcel should be cut back from the fencing and monuments.

- iii. **Fitness Center:**

- 1. The grass growing in the pool drainage swale remains to be sprayed out.



- 2. The cocoplum hedge still needs to be trimmed back from the backflows for both the potable water line and the fire suppression system.



- 3. Down to Earth was once again requested to trim the cocoplum hedge around the tennis/pickle ball court to an even height. A proposal to install a cocoplum hedge on the side of the court facing the pool should be provided.





**iv. Mailbox Kiosks:** No new issues observed. A proposal request for new plantings was discussed with Down to Earth.

**v. Roadway Lighting:** The tree limbs should be cut back from all lights along the roadways.



**vi. Weeding:** All weeds should be sprayed out or removed in the flower beds and weeds and new vegetation found growing on District property should be likewise targeted.



## 5. Irrigation System

Down to Earth was reminded about the proposal request to hide all pump stations with vegetation hedges. Additionally, they have again been requested to remove all old equipment not being used and to provide proposals to repair/upgrade any deficient equipment.



- a. Leaks:** No issues observed.
- b. Pump Station #1:** No new issues observed.
- c. Pump Station #2:** No issues observed.
- d. Pump Station #4:** No new issues observed.
- e. Pump Station #7:** No new issues observed.
- f. Valve covers:** No new issues observed.
- g. Water Spigots:** No new issues observed.

- 6. Perimeter Wall/Fencing/Monuments:** It is likely time to have the buffer trimming done around the property again. All vegetation should be kept off the wall to prevent possible damage.





## 7. Roadways

**a. Gate Systems:** No issues observed.

**b. Pavement:** No new issues observed.



**c. Roadway Lighting:** No new issues observed.

**d. Roadway Signage:** The repaired damaged speed limit sign has been installed along Heritage Lake Blvd. Additional signage may need to be pressure washed/cleaned in the future.





**8. Sidewalks**

No new issues observed.

**9. Storm Water Drainage System**

**a. Catch Basins:** No new issues observed.

**b. Drain Culverts/Interconnects:** The mitered end on the east bank of lake 4 is cracked and should be repaired.



**c. Erosion:** Runoff from Building B is causing erosion on the west bank of lake 1.



**d. Lake Weirs:**

**i. Outfall:** The importance of the drainage grate remaining clear during the rainy season was discussed again with Down to Earth.

**ii. Pool Drainage:** Grass growing in the rocks should be sprayed out as noted previously.



**10. Residential Complaints/Concerns**

Various landscape concerns received.

**11. Fish/Wildlife Observations**

- |                                    |                                       |                                     |  |
|------------------------------------|---------------------------------------|-------------------------------------|--|
| <input type="checkbox"/> Bass      | <input type="checkbox"/> Bream        | <input type="checkbox"/> Catfish    | <input type="checkbox"/> Gambusia        |
| <input type="checkbox"/> Egrets    | <input type="checkbox"/> Herons       | <input type="checkbox"/> Coots      | <input type="checkbox"/> Gallinules      |
| <input type="checkbox"/> Anhinga   | <input type="checkbox"/> Cormorant    | <input type="checkbox"/> Osprey     | <input checked="" type="checkbox"/> Ibis |
| <input type="checkbox"/> Woodstork | <input type="checkbox"/> Otter        | <input type="checkbox"/> Alligators | <input type="checkbox"/> Snakes          |
| <input type="checkbox"/> Turtles   | <input type="checkbox"/> Other: _____ |                                     |  |

**12. Non CDD Items:** A complaint about the condition of the plantings around the lift station on Heron Lake Dr. has been received. The CDD should discuss whether they will maintain plantings around the lift station or if it should be the responsibility of Lake View III at HLP since the parcel is owned by their association.



**10Ci**



## Service History Report

November 16, 2020  
50097

### Heritage Lake Park CDD

Date Range: 10/01/20..10/31/20

Toll Free: (888) 480-5253  
Fax: (888) 358-0088  
www.solitudelakemanagement.com

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<b>Service Date</b>	<b>10/12/2020</b>	<b>H2222</b>
<b>No.</b>	PI-A00492652	
<b>Order No.</b>	SMOR-386139	
<b>Contract No.</b>	SVR46525	
<b>Technician Name and State License #s</b>		

Justin Champagne

Service Item #	Description	Lake No.	Lake Name
<b>H2222-FOUNTAIN-1</b>	<b>Heritage Lake Park CDD Fountain 1</b>		Main
Technician's Comments:	Pressure washed fountain, checked circuits, checked and adjusted timers, checked lights. Replaced one 45 UF run capacitor during routine maintenance. All okay.		
General Comments:	Serviced Fountain		
Fountain Amps	11.4	Fountain Voltage	240v
GFCI Breaker Test	OK	Control Breaker	OK
Contactors (Starter)	OK	Motor Overload	OK
Fountain Power Cable	OK	Fuses	OK
Fountain-Timer	OK	Shaft Propeller Impeller	OK
Clean Debris Screen	OK	Clean Nozzles	OK
Fountain Disconnect	OK	Lighting Amps	7.9
Lighting Voltage	120v	No. of Lights Burned Out	checked ok
No. of Lights Replaced	0	Clean Lights	OK
Lighting Timer	OK	Lighting Power Cable	OK
Fixtures	OK	Lenses/Seals	OK
Lighting Disconnect	OK		

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<b>Service Date</b>	<b>10/20/2020</b>	<b>H2222</b>
<b>No.</b>	PI-A00496487	
<b>Order No.</b>	SMOR-391706	
<b>Contract No.</b>	SVR06537	
<b>Technician Name and State License #s</b>		

Wetlands Ft. Myers  
Robert Brookins

Service Item #	Description	Lake No.	Lake Name
<b>H2222-WETLAND-ALL</b>	<b>Heritage Lake Park Cdd Wetlands</b>		
Technician's Comments:	Treatment completed.		
General Comments:	Serviced Wetland Area		
Wetlands Invasive Species Control		Treated	
Littoral Shelf Maintenance		Treated	

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<b>Service Date</b>	<b>10/26/2020</b>	<b>H2222</b>
<b>No.</b>	PI-A00497415	

**Order No.** SMOR-391390  
**Contract No.** SVR05926  
**Technician Name and State License #s**

Kris Land

Service Item #	Description	Lake No.	Lake Name
<b>H2222-LAKE-ALL</b>	<b>Heritage Lake Park Cdd LAKE ALL</b>	ALL	
Technician's Comments:	Treated lakes L-1,L-2,L-3,L-4,L-b and L-c for grasses. Treated spatterdock inL-2.		
General Comments:	Inspected Lake		
Inspected for algae			Treated
Inspected for Aquatic Weeds			Treated
Inspected for Undesirable Shoreline Vegetation			Treated